

Sackville Rod & Gun Club Incorporated - Constitution

ARTICLE I - DEFINITION & INTERPRETATION

- (A) The name of the club shall be the Sackville Rod and Gun Club Incorporated, (also known as S.R.G.C or the Club).
- (B) In each by-law, and in each article of the Sackville Rod and Gun Club Incorporated., the singular shall include the plural, the plural shall include the singular and the masculine shall include the feminine and the neuter.
- (C) The headings in each by-law and article are inserted for the convenience of reference only and shall not affect the construction or interpretation of the provisions of such by-law or article.

ARTICLE II- MANDATE OR PURPOSE

- (A) To Promote and encourage the sports of hunting, fishing, and shooting.
- (B) To foster sound management and wise use of the renewable and non-renewable natural resources in order that their very great economic, recreational, aesthetic and cultural values may continue to benefit this and all future generations of our people.
- (C) To encourage the safe use, storage and transportation of all firearms and the adherence to all present and future laws governing firearms.
- (D) To encourage all members and the general public to obey the laws pertaining to hunting, fishing and shooting.

ARTICLE III - MEMBERSHIP

- (A) Membership may be granted upon receipt of a completed application form and upon payment of the annual dues and by meeting the requirements set down in the Constitution and By-Laws of the S.R.G.C.. The applicant for membership must not be under suspension of any privileges extended by The Fish and Wildlife Act of the Province of New Brunswick, The Federal Migratory Game Bird Act, firearms provisions of the Criminal Code, The Federal Fisheries Act or The Federal Firearms Act at the time the application for membership is submitted. New applicants will receive a copy of the Club's constitution, By-Laws and Range Safety Rulebook and verify they have read and understand the documents. Paid up members of the previous year are not required to fill out the form when renewing their membership on or before February 15.

(B) Classes of Memberships

- (1) **Regular Membership** - The member must be at least 18 years old. Regular membership includes voting privileges and the holding of office.
- (2) **Junior Membership** - A Junior Membership is granted to persons under the age of 18 upon payment of dues for Junior Members provided the applicant provides signed consent from a parent or guardian. Junior Membership includes voting privileges but not the holding of office.
- (3) **Family Membership** – The Family Membership Fee is based on one (1) Regular Membership plus ½ of the regular membership dues for each dependent or spouse desiring membership in the Club at the discretion of the Executive Committee. All family members must reside at the same civic address. Each family member is required to complete a membership application form.

(C) Annual Membership Dues

- (1) Membership shall be granted upon payment of a yearly fee, to be determined at the annual meeting. The Sackville Rod and Gun Club shall operate on a calendar year (January 1st to December 31st).
- (2) Any member who fails to pay the Annual Membership Fee shall be suspended from all privileges of the Sackville Rod and Gun Club membership until such time as the delinquent member pays the outstanding annual membership dues.
- (3) Any member changing their address or personal information must notify the club secretary of the change.

(D) Membership Suspension – Any member who:

- (1) is convicted of an offence under The Fish and Wildlife Act of New Brunswick , the Federal Fisheries Act , The Federal Migratory Game Bird Act, firearms provisions of the Criminal Code, The Federal Firearms Act, or is prohibited from possessing firearms; or
- (2) who carries on, in the opinion of the Executive Committee, disorderly conduct at a regular meeting or Club activity; or
- (3) willfully destroys property of the Club; or
- (4) willfully defames the Club; or
- (5) by their actions or words, places the Club in a situation of potential liability; or

- (6) Violates the Articles of the S.R.G.C. Constitution and By-Laws or other policies or rules of the Club, shall have their membership revoked immediately. Any member whose membership is so terminated shall be entitled to a hearing before the Executive Committee for the purpose of requesting a reinstatement.

(E) Termination of Membership

- (1) All classes of membership in the S.R.G.C. may be terminated at any time by the Executive Committee for “just cause”. The following would constitute “just cause”:
- a. failure to pay annual membership dues when required by the constitution and By-Laws of the S.R.G.C. and;
 - b. any act detrimental to the best interests of the S.R.G.C., its members or its mandate.
- (2) Any member whose membership is terminated by reason of Article III, Paragraph E (1) (a), shall have the opportunity to request reinstatement at any time upon payment of their outstanding annual membership dues.
- (3) Any member whose membership is terminated by reason of Article III, Paragraph E (1) (b) shall be entitled to a hearing before the Executive Committee for the purpose of requesting reinstatement.

ARTICLE IV – EXECUTIVE COMMITTEE

(A) The Executive Committee of the Club shall consist of:

- President
- 1st Vice-President
- 2nd Vice-President
- Secretary
- Treasurer
- Immediate Past President
- 3 Directors

President – shall preside at all meetings of the Club as possible. He will maintain order at all times and with the Executive Committee, will enforce the Constitution and By-Laws as deemed necessary. He will not vote on any issue brought forward except in the case of a tie, where he shall cast the deciding vote. He shall be an ex-officio member of all Club Committees.

It will be the duty of the President to appoint a chairperson of all committees looking after club operations and activities. All appointments shall be ratified by the Executive Committee.

1st Vice-President - shall assume all duties of the President in the absence or disability of the President or at the request of the President and shall assist the President when required.

2nd Vice-President - shall assume all of the duties of the 1st Vice-President in the absence or disability of the 1st Vice-President and of the President upon the absence or disability of both the 1st Vice-President and the President. He shall assist the President when required.

Secretary - shall keep a true and proper record of all club business including, but not limited to, the minutes of both the General and Executive Meetings. Typed electronic copies of the records shall be made, and be made available to all members upon request. He shall notify the Club Members of the Club Meetings. He will handle all correspondence of the Club. He shall carry out such other duties as prescribed by the Executive Committee.

Treasurer - shall keep an accurate account of all Club monies received and paid out. He will keep a record of all financial transactions of the Club and present a financial statement to the membership at each General Meeting. He shall deposit all monies in a Chartered Bank or Credit Union and pay by cheque all bills payable, once approved by the Executive Committee. Any cheques to be cashed against the clubs account must be co-signed by two of the executive. He shall carry out such other duties as prescribed by the Executive Committee.

Immediate Past President – The president of the past executive shall act as Past President to assist the new officers and shall attend all executive meetings as possible.

Directors – shall assist the newly elected officers in their respective positions on past and present matters, shall be requested to attend all executive meetings as possible as well as carry out duties as prescribed by the Executive Committee.

(B) The executive shall be responsible for the maintenance and general upkeep of all club properties and equipment. The executive shall be responsible for overseeing the arrangement of all special events such as barbeques, banquets and all social gatherings of the club. The executive shall act on the clubs behalf on all matters dealing with the general public and all levels of government as well as other groups.

(C) Directors shall be elected at the December meeting of each even numbered year to serve a term of two (2) years for each position. The newly elected executives will assume their duties on January 1st following the election.

ARTICLE V - LIABILITY

(A) The Club assumes no liability for the safety, well-being or comfort of any person engaged in any of the Club activities.

ARTICLE VI - SAFETY RULES

(A) All shooting shall be conducted in accordance with the Operating Rules approved by the Executive Committee.

ARTICLE VII - FISCAL YEAR

(A) The Fiscal Year of the Club shall be from January 1st to December 31st of each year.

ARTICLE VIII - DISSOLUTION

(A) In the event of the dissolution of the Sackville Rod and Gun Club, the assets of the Club remaining after the payment of all debts shall be donated to the New Brunswick Wildlife Federation, or its successor.

ARTICLE IX- AMENDMENTS AND RESOLUTIONS

(A) The Constitution may be altered or amended at any special meeting, annual meeting or general meeting by a two-thirds majority vote of the members present, provided that notice of such alteration or amendment has been provided to all members in good standing at least 30 days prior to the meeting.

(B) At any general meeting of the club five percent of the total membership shall constitute a quorum. At any executive meeting four members of the executive shall constitute a quorum.

Sackville Rod & Gun Club – BY-LAWS

BY-LAW NO. 1 - DEFINITION

- (A) The By-Laws of the Sackville Rod and Gun Club are designed to enable the orderly transactions of the business affairs of the Club.

BY-LAW NO. 2 - ADDITIONS OR AMENDMENTS

- (A) By-laws may be amended or added to at any General or Annual Meeting. Notice of any intended amendment or addition must be given to the Executive Committee and Members thirty (30) days in advance of the meeting.

BY-LAW NO. 3 - STANDING COMMITTEES

- (A) The club may, from time to time, appoint Committees and Committee Chairmen to initiate and promote the ongoing work of the Club. All committee Chairmen shall be appointed by the president and attend all executive meetings. All Committee Chairmen shall report to the Executive Committee as to the Committee's plans and expenses, and shall contract or incur no financial expenses exceeding the dollar amount authorized by Club vote, without the approval of the Executive Committee.

BY-LAW NO. 4 - NOMINATING COMMITTEE

- (A) Prior to the Annual Meeting each year, the President shall appoint a member in good standing as a Chairman for the Nominating Committee. The Chairman shall appoint two members in good standing from the Regular Membership who are not members of the Executive Committee. The Nominating Committee shall, prior to each Annual Meeting, nominate one or more members in good standing as candidates for election to those following positions which are to become vacant at that year's Annual Meeting. In addition to nominees selected by the Nominating Committee, members in good standing may be nominated as candidates by any member in good standing who has been a member in good standing at least one year prior to the Annual Meeting.

BY-LAW NO. 5 – MEMBERSHIP COMMITTEE

- (A) The chairperson of the membership committee shall sign up new members and renew the membership of current members. They will be responsible for issuing membership cards and collecting fees and membership forms.

BY-LAW NO. 6 – FINACIAL AUDIT COMMITTEE

- (A) The president at the October meeting of each year shall appoint two members in good standing to audit the finances of the club. If necessary the two appointees can demand a more detailed accounting of finances from any club member or committee that has handled transactions involving club money. They shall report their findings at the December meeting. The membership will vote to conduct an investigation if discrepancies or lack of financial accountability is present, or to terminate the audit.

BY-LAW NO. 7 - MEMBERSHIP FEES

- (A) Membership fees will be determined at the annual meeting.
- (B) If desired by the applicant, membership fees may be paid for multiple years, up to a maximum of three years.

BY-LAW NO. 8 - INSURANCE

- (A) The Club will obtain the required insurance for its buildings, equipment and ranges. The Club will also obtain liability insurance for the members of the Executive Committee for a minimum of one million dollars.

BY-LAW NO. 9 - REIMBURSEMENT OF EXPENSES

- (A) Upon any member in good standing having been approved by the Executive Committee to attend annual or regular meetings of an affiliated organization of the S.R.G.C., the member shall be reimbursed for reasonable expenses incurred while attending any such meetings. These expenses, covering the member only, shall include gas expenses, lodging plus one meal each way if the length of time of the trip warrants such meal. Reimbursement will only be made on presentation of appropriate receipts. There will be no reimbursement for liquor expenses.

BY-LAW NO. 10 - RANGE OFFICERS

- (A) Range Officers have the authority to order persons who are careless, negligent, under the influence of alcohol or drugs, using foul language, or otherwise not abiding by the Club Range Operating Rules, to immediately leave the Range facility and also the Club property if necessary. The Range Officer shall not use force to remove offenders if they do not comply with the Range Officer's order, but the Range Officer shall stop all shooting events then taking place or to take place, and contact the police. All such range incidents shall be reported to the Executive Committee by the Range Officer.

BY-LAW NO. 11 - TAXES, LEASES, INCORPORATION PAPERS

- (A) The Club will pay each year, the appropriate taxes on its facilities, along with the Lease payments on the land; and file the necessary annual incorporation papers.

BY-LAW NO. 12 - USE OF RANGE

- (A) All range rules must be followed; failure to do so will result in membership being revoked.

BY-LAW NO. 13 – GUESTS

- (A) Guests using the Club's rifle range must complete the appropriate form and pay the prescribed fee for liability insurance.
- (B) Guests using the Club's shotgun range must pay the prescribed fee for liability insurance.

BY-LAW NO. 14 – FUNDRAISING

- (A) Any and all fundraising efforts undertaken by its members in the name of the Sackville Rod & Gun Club, either in the form of applying for grants, or by solicitation, be first put forward to the executive of the club for approval. By majority vote of the executive the executive will have final say in determining if the application shall be submitted.

BY-LAW NO. 15 – BACKGROUND CHECKS

- (A) Any member working closely and privately with vulnerable persons (such as youth or persons with disabilities) in the name of the S.R.G.C. will be required to have a vulnerable sector police check performed.

BY-LAW NO. 16 – MEETINGS

- (A) The annual general meeting shall be the first meeting of every year.
- (B) General meetings will be held the first Wednesday of every month excluding June, July, and August.
- (C) The executive will have the power to cancel or call a meeting of the membership at another time and date if in the executive's opinion circumstances warrant such action. In the event of this occurring all members must be informed.